

REQUEST TO APPEAR AS A DELEGATION

Please be advised that:

1. Committee and board meeting schedules are available at www.comoxvalleyrd.ca or by calling 250-334-6000. Delegations are scheduled at the beginning of meetings.
2. Delegation applications must be received at least one week prior to the requested meeting date.
3. Maximum presentation time is 10 minutes, unless previously approved.
4. Presenters are to address the board or committee, and not the audience.
5. Please ensure that your cell phone is turned OFF during the meeting.
6. Presentation materials are to be submitted to the legislative services department a minimum of one day before the meeting date.
7. Applications to appear as a delegation must complete this form and email it to administration@comoxvalleyrd.ca; mail to 600 Comox Road, Courtenay, B.C., V9N 3P6 or drop off in person at 600 Comox Road, Courtenay, B.C.

The personal information contained on this form is collected under the authority of the *Freedom of Information and Protection of Privacy Act*, the *Local Government Act* and *Comox Valley Regional District (CVRD)* bylaws. The information provided will become a matter of public record and will be published in meeting agendas and minutes and posted online with the exception the information provided in the contact purposes only box. For enquiries about the use of information on this form please contact the corporate legislative officer at 600 Comox Road, Courtenay, BC or at 250-334-6000 or email at administration@comoxvalleyrd.ca.

Name(s) of person(s) speaking: DAVE ELIASON

Organization you are representing: MODERN WINDOWS

Primary purpose of the organization: Windows + doors Number of members: _____

Mailing address: 432 Puntledge

City: Courtenay BC Postal code: V9N 3R1

Contact Name: _____

Subject matter: 3L developments Proposal. File: 550-04

Specific request of the regional district, if any (i.e., letter of support, funding): _____

Comox Valley Regional District
RECEIVED
 JUL 17 2018
 To: J Warren
 cc:

Requested meeting date: July 24 /2018 4pm

Audio-visual equipment required: _____

Date of Application: July 16 /2018

Information for contact purposes only	
Tel: _____	Email: _____

Internal Use Only	
Service this delegation applies to:	_____
Committee delegation to go to:	_____
Cc delegation application to:	_____